

# MILCOMBE PARISH COUNCIL

## MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON ZOOM ON TUESDAY 20 APRIL 2021 AT 8.00PM

**PRESENT:** Chairman, Councillor Marlene Cowell; Councillors Mandie McCullagh and Myra Peters.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk and Responsible Financial Officer),

**APOLOGIES:** None

Councillor Michael Haynes was not present.

**89/20 Declarations of Interest** - There were no declarations of interest.

Members were reminded that advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

**90/20 Finance**

- (i) Accounts 2020/2021 – The Parish Council considered the Annual Governance and Accountability Return for the year ended 31 March 2021 and the Receipts and Payments as at 31 March 2021.

**Resolved** that:

- i) the Certificate of Exemption for 2020/2021 be approved;
  - ii) the Receipts & Payments Account as at 31 March 2021 be approved; and
  - iii) the Annual Governance Statement 2020/2021 (Section 1) and the Accounting Statement for 2020/2021 (Section 2) be approved. **Action TG**
- iii) Internal Auditor's Report 2020/2021 – Prior to the meeting, the Parish Council had received the Internal Auditor's final report for 2020/2021.

**Resolved** that the report and recommendations be noted.

**91/20 Parish Council Meetings Post 7 May 2021** – The Parish Council discussed the format of Parish Council meetings once the emergency legislation expired on 7 May 2021.

**Resolved** that in response to the Covid-19 situation, Milcombe Parish Council believes it is not safe to hold a physical Parish Council meeting.

The Parish Council agrees that beyond 7 May 2021, it grants the Clerk and Responsible Financial Officer, delegated authority to make decisions on behalf of the Parish Council, where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.

The delegation does not extend to matters expressly reserved to the Parish Council in legislation or in its Standing Orders or Financial Regulations.

Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first physical meeting of the Parish Council, or upon changes to Government legislation, whichever is the soonest.

(The meeting closed at 8.30pm)

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Signed, Chairman – 4 May 2021